

Matthew Beaton

2701 SW 13th St.

Apartment D30

Gainesville, FL 32608

706.372.6707 MBEATON@UFL.EDU

I am a graduate student at the University of Florida, pursuing my master's degree in journalism. While in school, I work as a freelance writer for the *Gainesville Sun*. I write for the *Sun*'s business and sports sections, and I, generally, compose two articles per week. In my business writing, I focus on the local Gainesville economy and the new businesses opening in the area; in sports, I cover a myriad of high school athletic events, including football, baseball, basketball, track, softball, soccer, and tennis.

Additionally, I work as a Graduate Assistant in UF's School of Natural Resources and Environment. There, I serve as the communication specialist, acting as both the webmaster and the editor-in-chief of *The SNRE Source*, an online magazine. Also, I work as a blogger for a website called stusview.com, writing about the challenges faced by graduate students when pursuing a higher degree.

But, this is just the tip-of-the-iceberg in terms of my work experience. I hold these jobs now, but in the past, I have held numerous positions, while working my way through undergraduate school. In that time, I amassed many years of retail experience, worked as a private tutor, acted as warehouse manager, and even worked as a magician's stage hand.

Now, I mention this not to imply that I enjoy changing jobs, but to emphasize that I am willing to do whatever it takes to be successful, whether that means working to pay my way through undergraduate school or working an entry-level position, to start my career.

As it stands now, I am primarily focused on working as a freelance journalist because it will best prepare me for a career in journalism or the mass communications field at large.

Finally, let me unequivocally state that I have no problem with hard work or paying my dues with a company. I am more than willing to expend the time, effort, and energy to procure a position and become valuable asset to your company.

Matthew Beaton

Matthew R. Beaton

2701 SW 13th St. ■ Apt. #D30 ■ Gainesville, FL 32608 ■ (706) 372-6707 ■ MBEATON@UFL.EDU

EDUCATION

University of Florida Pursuing a MA in Journalism. Expected graduation date May 2010. GPA: 3.5	Gainesville, FL	Current
University of Central Florida Post-Baccalaureate studies in Mass Communication. GPA: 4.0	Orlando, FL	Fall 2008
Florida Atlantic University B.A., Business Marketing. Magna Cum Laude. GPA: 3.77 GPA inside Major: 3.9	Boca Raton, FL	May 2008
Jacksonville University Undergraduate studies, freshman year focusing on Core Curriculum.	Jacksonville, FL	Spring 2005

WORK EXPERIENCE

Gainesville Sun (Newspaper) <i>Freelance Journalist</i>	Gainesville, FL	Current
■ Cover local business stories: local payday lenders, local gyms, local auto-repair industry, new businesses opening, Gainesville's apartment surplus		
■ Cover high school sports: baseball, football, soccer, tennis, track & field, and basketball		
■ All articles are available at: Gainesville.com (search by my name)		

School of Natural Resources and Environment at UF

<i>Communications Specialist</i>	Gainesville, FL	Current
■ Editor-in-Chief of <i>The SNRE Source</i> magazine which the School of Natural Resources and Environment prints each semester		
■ Webmasters solely responsible for the content and updates for the school's website (snre.ufl.edu)		
■ Build and redesign significant portions of the website		

Stu's View (Blog)

<i>Blogger</i>	Work from home	Current
■ Blog site devoted to graduate school students		
■ Posting topics include: leisure, vacation, social activities, sports games, study habits, sleep habits, finances		
■ All blog postings are available at: stusview.com (search by my name)		

Newsmax.com

<i>Intern</i>	Washington, DC	Summer 2009
■ Performed story research for senior writers including: fact checking, background information, and statistical data		
■ Complete story rewrites for the senior editor, and come up with story ideas/pitches which were used by Newsmax.com's writers		

Nassau Health Foods

<i>Sales Associate</i>	Fernandina Beach, FL	1999-2008
■ Created and developed promotional/advertising materials for seminars, store sales, and food preparation classes		
■ Formatted, designed, and wrote store specific pricing labels for nuts, dried fruits and berries, and dried beans and legumes		
■ Wrote and designed store specific price lists for bulk foods, bulk herbs, and organic produce		
■ Sold vitamin and bodybuilding supplements directly to customers; worked 50 hours/week during summers		

Complete Cellular Partners

<i>Assistant Warehouse Manager</i>	Pompano Beach, FL	2007-2008
■ Created and ran Ebay business segment; wrote and designed all Ebay sales page describing /displaying the cell phone for sale		
■ Designed and wrote copy for store flyers advertising available job openings		
■ Responsible for all shipping and receiving of cell phones and accessories; performed quality control testing on all cell phones		
■ Ran phone repair department: catalogued and tested all damaged phones; worked 30+ hours/week while attending college		

Gary Goodman's Magical Productions

<i>Production Assistant</i>	Boca Raton, FL	2006-2008
■ Assembled and tested audio/visual equipment and lighting fixtures prior to show time		
■ Advised performers on prop positioning and lighting; aided in placement and removal of props		
■ Built show props and acted as security before, during, and after each show; averaged 5-10 hours/week while attending college		

Self-Employed

<i>Private Tutor</i>	Boca Raton, FL	2007-2008
■ Tutored learning disabled high school junior in math, English, chemistry, social studies, Spanish, and speech		
■ Prepared and taught detailed math lessons; created sample social studies tests; proofread papers and taught writing techniques		
■ Tracked and notated the student's grades through the schools online website; worked 10+hours/week while attending college		

Florida Atlantic University

<i>Building Manager</i>	Boca Raton, FL	2006-2007
■ Managed three 10,000+ square ft. buildings; oversaw parties, meetings, and other gatherings in these buildings		
■ Document each event hosted inside the buildings; acted as the building liaison for groups who rented the out rooms		
■ Planned, promoted, and ran Games Day recreational event, distributed its prizes; worked 20+ hours/while attending college		

Officemax

<i>Operations Supervisor</i>	Athens, GA	2005
■ Led store employees in warranty sales for 9 straight weeks; never fell below the top 3 in warranty sales		
■ Oversaw all storefront point of sale transactions including returns, cash register overages/shorts, and daily cash pickups		
■ Responsible for six employees (cashiers); in charge of the store's Loss Prevention and Shrink programs		
■ Sold electronic equipment (digital cameras, printers, computers) and office supplies to customers; maintained 40 hours/week		

ACTIVITIES

The Independent Florida Alligator (Newspaper)

<i>Journalist</i>	Gainesville, FL	Spring 2009
■ Covered news stories including: Florida's public education ranking in <i>Education Week</i> , specialty license plate sales in Florida		
■ All articles are available at: Alligator.org (search by my name)		

Central Florida Future (Newspaper)*Journalist*

Orlando, FL

Fall 2008

- Covered news stories including: Gov. George Allen speech and interview, U. of Chicago Prof./author Jerry Coyne's speech, U. of Central Florida's "green" rating system
- All articles are available at: CentralFloridaFuture.com (search by my name)

SKILLS

- Know html, xhtml, and css coding languages; proficient in Microsoft Access, Excel, Powerpoint, Word, and Frontpage; excellent internet researching skills; very knowledgeable on public records research

HONORS**Florida Atlantic University:** Bright Futures Scholarship; Dean's List (3/5 semesters).**Jacksonville University:** University Academic Scholarship; Bright Futures Scholarship; Dean's List (2/2 semesters).**First Coast High School:** Class Salutatorian; 3 year National Honor Society member; AP Scholar; Kiwanis Club Scholarship; American Legion Scholastic Achievement Award; Senior English Department Award; Senior Social Studies Department Award; Senior Science Department Award; All 'A's Award; All City Academic Football Team; Varsity Football Academic Award**INTERESTS**

- Tennis, Kayaking: (Touring and Whitewater), Professional Sports, Reading: (Poe, Steinbeck, Rand, Faulkner, Plato, Conrad)